
Baylor County Appraisal District

MINUTES OF THE BAYLOR COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS MEETING ON Thursday, October 19th, 2023, at 9:00 a.m. LOCATED AT THE BAYLOR COUNTY APPRAISAL DISTRICT 211 N. WASHINGTON STREET, SEYMOUR, TEXAS 76380.

Present at Meeting: Loy Studer, Vonda Archer, Skyler Hendricks, Rick Gillispie, Paula K. Vaden & Interim Chief Appraiser Mitzi Welch.

Meeting called to order by Loy Studer.

No comments from the public.

1. Discuss, consider, and take action regarding approval of the minutes of the September 21st, 2023, 9am meeting.

Motion: To approve the minutes from the September 21st, 2023, 9am BOD meeting
Motion Made: Vonda Archer
Second: Skyler Hendricks
Vote: Passed 4 – 0

2. Discuss, consider, and take action regarding the approval of the September financial reports.

Motion: To approve the financial reports from September 2023
Motion Made: Skyler Hendricks
Second: Rick Gillispie
Vote: Passed 4 – 0

3. Discuss, consider, and take action for the Retainer Agreement with PBFCM, LLP presented by Mollie Lerew. .

Mollie Lerew presented the PBFCM agreement, she discussed the delinquent taxes agreement, appraisal questions, & other services provided.

Motion: Motion to approve the PBFCM, LLP Retainer Agreement.
Motion Made: Rick Gillispie
Second: Skyler Hendricks
Vote: Passed 4 – 0

4. Discuss, consider, and take action for a Firearm Policy for the Baylor CAD.

Paula K. Vaden discussed the need for a firearm policy for the Baylor CAD. BOD discussed with Paula K. Vaden & Mitzi Welch about developing a draft & send to PBFCM for review.

Motion: Motion for Paula K. Vaden to draw up a draft of Baylor CAD Firearm Policy & have it reviewed by PBFCM. Once reviewed by attorneys, the policy will take effect immediately.
Motion Made: Loy Studer
Second: Rick Gillispie
Vote: Passed 4 – 0

5. Discuss, consider, and take action for the 2024-2025 Depository Bid Letters.

Motion: Baylor CAD to start sending out letters to all banks in Seymour, TX.
Motion Made: Rick Gillispie
Second: Skyler Hendricks
Vote: 4 – 0

6. No other policies and procedures.

7. Consider Adjournment


Motion: To adjourn the meeting
Motion Made: Vonda Archer to adjourn
Second: Rick Gillispie
Vote: Passed 4 – 0

Minutes were taken by Paula K. Vaden, Chief Deputy Clerk.

Minutes approved this 16th day of Nov, 2023.



Bryan Baldwin, BOD Chairman



Rick Gillispie, BOD Secretary