

**Baylor County Appraisal District**  
**211 N Washington Street**  
**Seymour Texas 76380**

MINUTES OF THE BAYLOR COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS MEETING ON Thursday, April 20, 2023, LOCATED AT THE BAYLOR COUNTY APPRAISAL DISTRICT 211 N. WASHINGTON STREET, SEYMOUR, TEXAS 76380.

Present at Meeting: Bryan Baldwin, Vonda Archer, Les Hons, Loy Studer, Interim Chief Appraiser Mitzi Welch & Clerk Rachel Everett. Visitors: John Rutledge from Pritchard & Abbott.

Meeting called to order by Bryan Baldwin.

No comments from the public.

1. Consideration of the minutes of the February 16, 2023, board meeting. Motion to approve the minutes as presented made by Loy Studer. Les Hons seconded that motion. All in favor, motion passed.
  
2. Consideration of the February and March bank statements and financial reports. Motion to approve the reports made by Les Hons. Motion seconded by Loy Studer. All in favor, motion passed.
  
3. John Rutledge from Pritchard & Abbott presented a renewal contract for Mineral, Industrial, Utility & Personal Property appraisal for 2024-25. Motion to approve the contract made by Vonda Archer. Motion seconded by Les Hons. All in favor, motion passed.
  
4. Consideration of the 2024 Budget Letter from BIS Consultants. The most recent budget letter, dated March 24, 2023, was \$1,000 over what BIS had promised. A decision on the budget letter was tabled until clarification and correction can be obtained.
  
5. Discussion began on the 2024 BCAD Budget using the 2023 budget as a template. Consideration was given to various line items, but no decision was necessary at this time.
  
6. Employee Rachel Everett gave notice of her intention to leave BCAD and work elsewhere. Her last day will be May 5, 2023.

Motion to adjourn made by Les Hons. Motion seconded by Loy Studer. All in favor, motion passed.

Meeting adjourned.

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Bryan Baldwin, Board Chairman

May 18, 2023

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Rick Gillispie, Board Secretary

May 18, 2023